For the first time, you must register as a new user.

Left click the <u>Register a New User</u> link.

Notice that the red fields are required.
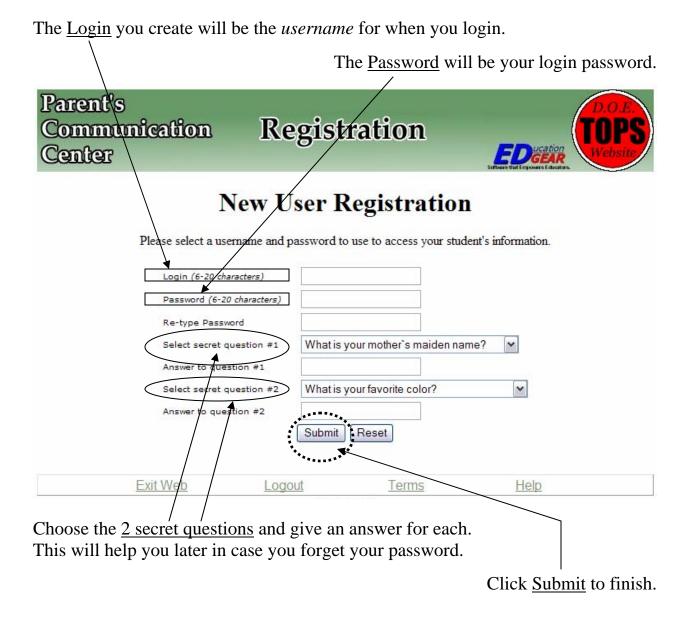
The section 'Name Information' refers to the student.

The PSN is the last 5 digits of the student's SSN that the school has on file.

Click Submit to go to the next screen.

The <u>Login</u> you create will be the *username* for when you login.

The <u>Password</u> will be your login password.

Choose the <u>2 secret questions</u> and give an answer for each.
This will help you later in case you forget your password.

Click <u>Submit</u> to finish.

The web address for Union Parish JPWEB is http://jpams.unionpsd.org/jpweb.

If you have any problems contact the Technology Staff at the Central Office.